



CITY OF PLEASANT VALLEY FUNDING REQUEST

A financial statement with detailed project and budget information must be included with all funding requests to City of Pleasant Valley. Important: All requests for funding must include a statement on how this funding will be of direct benefit to the residents (citizens) of the City of Pleasant Valley. Requests received by the first of each month may be considered at next Council Meeting; Council Meetings are typically held the third Tuesday of each month and open to the public. While we do not require that a representative of the requesting organization be present, it is recommended. Any additional information, such as financial statements specific to the requesting organization/project must be attached and include with each request.

Application date: _____

Organization name: _____

Organization purpose (briefly describe): _____

Amount requested: \$ _____

Reason(s) for request (briefly describe): _____

Important (do NOT leave blank) - Describe the direct benefit(s) to our citizens of City of Pleasant Valley (Example: Provide the precise number(s) of individuals that might benefit and/or participate because of this funding; and/or, evidence of the number(s) of citizens who have been helped or served or participated in the past, etc.): _____

Is this a first-time funding request from City of Pleasant Valley? Yes / No, if "no" provide last date, amount, and reason(s) for request: \$ _____

Requesting Organization Contact Information

Contact name (print): _____

Mailing address: _____

Phone: _____ Email: _____

Signature:

X _____
*Requestor Signature** _____ *Date*

*If submitted electronically, type name in box as attestation of submission.

MAIL or EMAIL to:

City of Pleasant Valley

2340 Kingmont Road

Pleasant Valley, WV 26554

Email: cityofpvalley@aol.com

FOR OFFICE USE ONLY:

Yes, total amount approved per request: \$ _____

Adjusted amount approved: \$ _____

Denied; comments/notes: _____

*Signature, City of Pleasant Valley (authorized representative) ** _____ *Date*

*If submitted electronically, type name in box as attestation of submission.

Other comments/notes: _____