A round colorful logo with a puzzle piece

Description automatically generatedCITY OF PLEASANT VALLEY

2340 Pleasant Valley Road

Pleasant Valley, WV 26554

July 16, 2024

City Council Meeting

Minutes

Mayor Haddix called the meeting to order at 7:04 pm on July 17, 2024 in the Council Chambers at the Municipal Building, 2340 Kingmont Road, Pleasant Valley, West Virginia.

**In Attendance:** Mayor Emily Haddix, Chip Phillips, Chuck Ledsome, Matt Heston, Erin Henderson, Mike Walls, Justin Boggs.

**Public in Attendance**: Doug Brenneman, Rebecca Burton, Chrisopher Boyer, Jerry Pinson

**Absent:** John Miller, John Funkhouser.

**Pledge of Allegiance:** Mayor Haddix led the Pledge of Allegiance.

**Approval of previous minutes:** Council reviewed the corrected meeting minutes from May 21, 2024; Special Meeting Election Canvass on June 17, 2024; City Council Meeting on June 18, 2024; and Special Council Meeting on July 1, 2024. There were no corrections or additions. Mike Walls moved that the minutes be accepted; Erin Henderson seconded the motion. Mayor Haddix called for discussion and a vote. Motion passed unanimously.

**Financial Report**: Council reviewed the financial report as of May 2024. There were no additions or corrections. Matt Heston moved to accept the financial report; Justin Boggs seconded the motion. Mayor Haddix called for a discussion and a vote. Motion passed unanimously.

**Valley Volunteer Fire Department Report (VVFD):**

Jerry Pinson presented the report for the VVFD for the month of June 2024. VVFD responded to a total of 81 calls; 45 of which were MVAs, fire alarms, and structure fires. There were 36 EMS calls. They responded to 93 calls in May 2024 broken down into 55 fire/MVA calls and 38 EMS calls.

**Code Officer Report:** No report

**Funding Requests:**

1. McCutchan’s Car Show

Tyler McCutchan requested $2000.00 to be used to support the annual McCutchan Car show on August 24, 2024, at East Fairmont High School. Proceeds from the car show support the work of the East Fairmont Foundation. McCutchan reports that he has received support from the state. The funds will be used to fund activities for the children including a bounce house and Plinko board. This is $500.00 less than requested last year because he will not have to purchase a backdrop. The backdrop from last year featuring the logo of the City of Pleasant Valley will be used again. Mayor Haddix said that the city will host a table at the car show. Matt Heston moved that the City of Pleasant Valley donate $2500.00 to McCutchan Car Show/Day in the Valley, East Fairmont High School Foundation. Erin Henderson seconded the motion. Mayor Haddix called for discussion and vote. Motion carried unanimously.

1. Seth Burton Memorial Disc Golf Tournament

Rebecca Burton, Development Director of the Seth Burton Memorial, and Chris Boyer, Board President requested $5000.00 to support the 14th annual Seth Burton Memorial Tournament.

Mr. Boyer presented data showing the economic impact of the tournament locally. Ms. Burton shared that the Foundation is working with local high school to place disc gold baskets on their campuses. With a donation of $5000.00, The City of Pleasant Valley would receive a permanent sign on the course and a disc with the City of Pleasant Valley logo.

Chuck Ledsome moved that the City of Pleasant Valley donate $5000.00 to the Seth Burton Memorial; Mike Walls seconded the motion. Mayor Haddix called for a vote. Motion carried unanimously.

**Business Review**

**City Park Updates**

Mayor Haddix reported thatthe City Clerk was approached by Paxton Satterfield, a local student who helps with City events, about possible employment. The City Clerk, in cooperation with John Miller, and using Federal and state guidelines drafted a job description that would include light ground maintenance was approved by John Funkhouser, the City attorney. Mike Walls moved that the City hire Paxton at $10/hour with a increase to $12/hour as warranted for 8.5 hours per week; Matt Heston seconded the motion. Motion passed unanimously. The City Clerk’s office will contact Paxton to offer him the position.

Chip Phillips reported that the new signs for the Municipal Building, Kingmont, and Pleasant Valley have been ordered through JD Signs.

Mayor Haddix asked for suggestions for new projects. The city is required to spend a percentage of money collected per year. Erin Henderson suggested building a pavilion with bathrooms that are ADA compliant where the existing bathrooms and concession stand are. Mayor Haddix stated that we would need an engineering firm in place first and did not see this happening this fall. Erin Henderson stated that this would be a good starting project for the engineering firm once it was hired. Mayor Haddix asked Council members to bring suggestions to the next City Council meeting.

**Streets and Sidewalks Updates**

Matt Heston was approached by Doug Williams, a citizen who lives on Hite Circle, about a lack of driveway and thus lack of space to park. He said there were bushes where his driveway was supposed to be. Erin Henderson questioned if there was a right of way, perhaps a shared one, and suggested that he do a deed search. Chip Phillips said the only public street /road is Hite Circle itself, so the city is unable to do anything. Matt will talk with Mr. Williams.

Chip Phillips asked if the city could contact the legislators to see where they are in the process of getting legislation regarding public funds for road maintenance. Emily Haddix pointed out the need to address the failure of the city attorney to attend City Council meetings as per his contract. Mike Walls asked if C W Stickley could address potholes on Brick Hill. Chip Phillips said this could be done only if there was an existing, active permit from the WV Department of Highways (DOH). Mayor Haddix asked if the city could put money into the state roads and Chip Phillips said he would check on the state road DOH permits.

**Roundtable Council Member Updates**

Chuck Ledsome has reported new lights that are out to the power company. The lights near the fire department have been repaired.

Matt Heston – no update

Erin Henderson – no update

Mike Walls welcomed the newest City Council member, Justin Boggs.

Chip Phillips – no update

Justin Boggs – no update

Emily Haddix welcomed Justin Boggs, the new City Council member, and Kerry Kidder, the new Administrative Assistant.

**Citizen Concerns**

Diana Glotfelty approached the Council with the idea of a Community Picnic using the high school as the location and using food truck. Mayor Haddix asked that the planning be done by members of the community. Erin Henderson suggested that an Events Committee be created. Mayor Haddix asked Ms. Glotfelty if she would serve as the president of the Events Committee with members of the community on the committee. Ms. Glotfelty agreed and will stay in communication with the City Clerk and Mayor regarding the planning of the event. Erin Henderson suggested using the VVFD chicken roast as the catering and Heston Farm as a venue.

**Adjournment**

Matt Heston moved for adjournment; Mike Walls seconded the motion. Motion carried unanimously. The meeting was adjourned by Mayor Haddix at 7:26pm.

Respectfully submitted

August 20, 2024

Kimberly Korcsmaros

City Clerk