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MINUTES
City of Pleasant Valley
2340 Kingmont Road
Pleasant Valley, WV 26554
Tuesday, August 15, 2023

ATTENDANCE

Emily Haddix (Mayor),

Chuck Ledsome, Erin Henderson, Chip Phillips, Mike Walls, Gary Timms, Matt Heston (Council members),

John Miller, Code Enforcement Officer; John Funkhouser, Attorney City of Pleasant Valley; Zac Eackles, President of Valley Volunteer Fire Department (VVFD); members of VVFD
Carol Crist (Recorder), Kim Korcsmaros (Recorder)

Public attendees: John Brennaman

The City of Pleasant Valley City Council meeting was called to order at 7:10pm by Mayor Haddix.

ADOPTION OF MINUTES FROM PREVIOUS MEETING

Emily Haddix presented the minutes from the previous City Council meeting held on August 1, 2023, and called for their approval. Erin Henderson moved to approve the minutes pending corrections; Mike Walls seconded the motion. A vote was held and the motion to approve passed unanimously.

FINANCIAL REPORT

Emily Haddix stated that the city expenses were fairly under budget and that paperwork that will be available at the end of the fiscal year will give a better picture of the budget. Financial statements were distributed to council members for their review. There were no comments or questions.

Mike Walls moved to approve the financial statement. Matt Heson seconded the motion. A vote was held and the motion to approve the financial statement was approved.

VALLEY VOLUNTEER FIRE DEPARTMENT REPORT (VVFD)

Zac Eackles, President of VVFD, reported that all air packs are in service and thanked the Council for their assistance in purchasing them. Six stabilization struts were purchased at a cost of \$3,000; used but in very good condition. The air conditioning unit in the Fire House has gone bad and is being replaced. VVFD responded to multiple automobile accidents on Interstate 79 and the surrounding area.

Minutes Template Blank

Chip Phillips requested a list of fire hydrants that the City of Fairmont pays for and those paid for by the City of Pleasant Valley. Zac Eackles reported that VVFD is paying the City of Fairmont \$103 per month for hydrants. Chuck Ledsome stated that the City of Pleasant Valley also pays for fire hydrants. He requested a list and asked Gary Tims to overlay their locations on the city map.

Emily Haddix asked if the information about the City of Pleasant Valley fall clean up days could be posted on the VVFD electronic sign. Zach Eakles said that the sign was broken but they would post information about the fall clean up on their Facebook page. VVFD will help with Christmas celebrations and plans. Gary Timms asked about replacing the sign Zach Eackles stated that VVFD had an estimate to replace the sign for \$32,000.00. Gary Timms suggested a joint effort to purchase a new sign. The first week of October is Fire Prevention Week.

CODE OFFICER REPORT

John Miller reported that the Board of Zoning Appeals now has five members but needs two alternates. He asked that this information be shared with the public in hopes of finding someone to serve as an alternate. He asked that this information and the land use survey be posted to the City of Pleasant Valley Facebook page.

An estimate for the upper and lower athletic field improvements from Troy Bigelow was presented. Troy Bigelow has done work for MCPARC. After a short discussion, it was decided by Council that John Miller would get references and look at their prior work.

Matt Heston moved that the bid be accepted pending the review of references and prior work. Chip Phillips seconded the motion. The motion passed unanimously.

HOTEL/MOTEL CONTRIBUTIONS

Funding requests

Celebration of Lights

This funding request was discussed in the previous council meeting. Mike Walls moved that the funding request for \$4000.00 be approved. Matt Heston seconded it. The motion passed with five votes in favor and one opposed.

Marion County Humane Society

The request was forwarded from the last meeting. The money would be applied to their outstanding building loan. A question was raised about a public entity giving money to another public entity. Erin Henderson asked what benefit the City of Pleasant Valley received in return for financial contributions. Mike Walls stated that the money could not come from the hotel/motel account. The funding request will be tabled pending a discussion with the accountant.

Erin Henderson moved that the funding request of \$4000 for the Marion County Humane Society be tabled. Chuck Ledsome seconded the motion. Motion carried unanimously.

BUSINESS REVIEW

City of Pleasant Valley Roads Policy

Council members reviewed the City of Pleasant Valley Road Policy document. A discussion followed during which Erin Henderson stated that it is imperative that the city find out what the city can and cannot do on public roads, Mike Walls stated that we (the city) need to find out who owns the roads not owned by the state. Erin Henderson asked that road repairs be paused until the roads are under the WV DOH. Chuck Ledsome suggested that the city talk with the county delegates to the House of Delegates. John Funkhouser will set up a meeting with Delegate Joey Garcia. A tentative date for the meeting was set. It is September 12, 2023 @ 6:00 pm. Chuck will contact the delegates and arrange the meeting.

Mike Walls moved that the City of Pleasant Valley Roads Policy be accepted/adopted. Gary Timms seconded the motion. Motion passed unanimously.

City of Pleasant Valley Procedures Resolution

Council members reviewed the City of Pleasant Valley Rules of Procedure. A discussion followed. Erin Henderson stated that the resolution would provide needed guidelines and procedures for meetings. Emily Haddix asked if there were any objections.

Corrections were suggested. They are strike months, change the order of the meeting agenda by moving item c between items i and j. Corrections were made to the agenda distribution – change item c from “The local newspaper for publication” to “Publication on social media including, but not limited to, Facebook”. Strike item g, “Posted at the Kingmill Valley PSD office”. Strike Section E, Citizen Participation, 2. Length of Presentation. Amend Section E. Citizen Participation,3, to read “When a person addressed the Council, he or she/they shall state his or her/their name and home address. Remarks should be confined to the question at hand and addressed to the Mayor in a courteous tone. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak within a reasonable amount of time. “Erin Henderson will distribute it after the corrections are made. Approval is contingent on making the corrections.

Chuck Ledsome moved that the resolution be accepted/adopted pending the corrections. Erin Henderson seconded the motion. Motion passed unanimously.

City Park and Lower Field

John Miller presented an estimate from Troy Bigelow for repairs and work on the baseball field and athletic/soccer field below the baseball field for review by council.

Emily Haddix asked if the council approved of moving forward with the work on the fields. The council agreed pending John Miller checking references and checking work done by the contractor. Mr. Bigelow's company has done work for MCPARC. Gary Ledsome moved that the bid be accepted pending checking references and other work done by the company. Erin Henderson seconded the motion. Motion passed with one opposed.

Fall Clean Up

Fall Clean Up is set for October 23 and October 30, 2023. Pleasant Valley and Benton's Ferry on October 23; Millersville and Kingmont on October 30. Emily Haddix will verify the dates with Smallwood Sanitation for trash pickup and Connor Trucking for tire collection. Banners will be posted in the community with the dates and information about the cleanup.

Review of City Ordinances

Gary Timms stated that there are 42 ordinances. Erin Henderson stated that ordinances up to Ordinance 29 have been reviewed. Emily Haddix asked that Ordinance # 29 An Ordinance Granting a Franchise for Installation of a Television Cable System (Time Warner Cable) and Ordinance# 30: An Ordinance Granting a Franchise for Installation of a Television Cable System (Comcast) be added to Ordinance #31: An Ordinance for the Levy and Collection of a Public Utilities Tax. She asked John Funkhouser what that entails and if there was a reason that it was two ordinances. Matt Heston noted that they were passed on the same day. John Funkhouser stated that the ordinances could be combined. Gary Timms asked if Kingmill Valley should be taxed like other utilities. Emily Haddix asked that Time Warner be corrected to read Spectrum.

ROUNDTABLE COUNCIL MEMBERS UPDATES

Chuck Ledsome offered kudos to Keifer for the good job they are doing with mowing.

Mike Walls is concerned about several potholes in Millersville. Chip Phillips will call the Department of Highways (DOH).

Chip Phillips said that Keifer couldn't mow in Benton's Ferry due to traffic backup from interstate traffic. He will return to cut it later.

Emily Haddix said the council will discuss the Trunk or Treat at the next council meeting.

CITIZENS CONCERNS

There were no citizens' concerns.

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ADJOURNMENT

Matt Heston moved that the meeting be adjourned. Gary Timms seconded the motion. Emily Haddix called the meeting adjourned at 7:50 pm.